



VACANCY

**ORDINARY DIRECTOR,
COMMONWEALTH GAMES SCOTLAND**

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ORDINARY DIRECTOR, COMMONWEALTH GAMES SCOTLAND



About the Role

Commonwealth Games Scotland (CGS) is seeking to recruit two ordinary directors who can support the continued success and momentum of the organisation over the next four-year cycle, incorporating the 2026 Victoria Commonwealth Games and following the success of Team Scotland at the Birmingham 2022 Commonwealth Games.

Ordinary Directors provide leadership and oversight to CGS decision making and implementation as part of the Board of Directors.

Please note that candidates for these roles are nominated and subsequently elected by CGS Member Sports.

About Commonwealth Games Scotland

CGS is the lead body for Commonwealth sport in Scotland. We select, prepare and lead Team Scotland at the Commonwealth Games and Commonwealth Youth Games.

Our Vision: Team Scotland and the Commonwealth Games inspiring Scotland to be physically active and successful in the sporting arena.

Our Mission: Use our unique position in Scottish sport to lead and maximise the benefits for Scotland, our member sports and athletes by:

- Enabling Team Scotland athletes to perform to their potential at the Commonwealth Games and Commonwealth Youth Games.
- Making the nation proud.
- Operating in a fair and inclusive way.

Application Process

Candidates are required to be nominated by a CGS Member Sport to be eligible for election to the role of Ordinary Director.

The Nominations Form can be downloaded from the My Vacancies section of the CGS website.

Closing date for nominations is **midday on Tuesday 18th April 2023**.

Member sports will vote to elect two Ordinary Directors at the CGS AGM on Tuesday 23rd May 2023.

Any enquiries regarding the role should be sent to Jon Doig, CEO:
jon.doig@teamsotland.scot, 01786 466 480.



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| Role Title: | Ordinary Director, Commonwealth Games Scotland |
| Responsible to: | CGS Chair and Company Members |
| Voting/Non-Voting Position: | Voting |
| Term: | Up to a four-year term, and may be extended for a further four-year term |
| Start Date: | 1 st June 2023 |
| Anticipated Time Requirements: | Approximately one-day equivalent per month – average 12 days per year |
| Key Responsibilities: | <ul style="list-style-type: none"> - Provide leadership and direction to CGS decision-making as part of the Board. - Contribute to CGS strategic planning, policy setting and management. - Monitor progress of strategic planning objectives against agreed actions and targets. - Advocacy of Games plans and objectives to sporting, public and sponsor targets. - To attend CGS and partner events on behalf of CGS as scheduled. - To be adequately briefed by relevant minutes and papers prior to meetings. - Diligence in reviewing and commenting on Board matters, particularly in relation to where input or decision-making is required. - Abide by Code of Ethics. - Act corporately as part of collective team on behalf of all sports and athletes. - To keep informed regarding wider sporting issues of relevance to CGS. |
| Person Specification: | <p>Essential:</p> <ul style="list-style-type: none"> - Passion for the Commonwealth Games movement and Team Scotland. - Empathy for, and understanding of, the needs of national sports organisations and high-performance athletes. - Knowledge and understanding of Scottish, UK and international sporting issues. - Strategic planning and governance skills. - Commitment to work collectively on behalf of all member sports and athletes. - Understanding of financial planning and reporting. - Team player. - Understanding of commitment to Board decision-making. - Strong communication skills. - Diligence in reviewing and commenting on Board matters. |



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| Desirable: | <ul style="list-style-type: none"> - Scottish, UK, international governing body management experience. - Organisational or team management at international sport events. - Experience at multi-sport Games as a competitor or official. - Broad knowledge of Games sports including para-sport events. - Knowledge of CGS and its operations. - Risk management. - Ability to make quick, clear and considered decisions. - Good meeting management skills. - Connections and/or involvement in wider sporting, business or with public agencies. |
| Additional Duties: | <ul style="list-style-type: none"> - Representation at CGF General Assembly and ECGA meetings as required. - Attendance at CGS Board Meetings (approx. 6 evenings a year). - Attendance at Sub Committee meetings as scheduled. - Attendance at Commonwealth Games as required. - Attendance at CGS and partner events as required. |
| Remuneration: | <ul style="list-style-type: none"> - Please note this role is voluntary. - Reasonable expenses incurred in the delivery of the role will be paid monthly in accordance with CGS Expenses Policy. |

Equality Statement

CGS endorses the principle of sports equality and will endeavour through our policies, procedures, actions and decision-making to ensure that no person (employee, volunteer, member or participant) who is part of CGS or who comes into contact with CGS, receives less favourable treatment on the grounds of race, gender, disability, sexual orientation, religion, age or social background.

CGS encourages applications from suitably qualified and eligible candidates irrespective of their gender, ethnicity, religion, belief or sexual orientation.

We welcome candidates who display a range of skills, contacts and experience to bring to the role, alongside a passion for and understanding of how sport and the Commonwealth Games can contribute to wider society.

